



Semi-monthly payroll	Payroll Period Start Date	Payroll Period End Date	E-forms must be approved by HR/PAYROLL by noon on:	Time must be approved in SAP by noon on:	Payday
19	September 24	October 8	October 2	October 9	October 15
20	October 9	October 24	October 18	October 25	October 31
21	October 25	November 8	November 5	November 9	November 15
22	November 9	November 23	November 16	November 26	November 30
23	November 24	December 8	December 5	December 10	December 14
24	December 9	December 24	December 10	December 13	December 19*
1	December 25, 2018	January 8, 2019	January 4, 2019	January 9, 2019	January 15, 2019
2	January 9	January 24	January 18	January 25	January 31
3	January 25	February 8	February 5	February 11	February 15
4	February 9	February 21	February 15	February 22	February 28
5	February 22	March 8	March 5	March 11	March 15
6	March 9	March 24	March 19	March 25	March 29
7	March 25	April 8	April 3	April 9	April 15
8	April 9	April 23	April 18	April 24	April 30
9	April 24	May 8	May 3	May 9	May 15
10	May 9	May 24	May 20	May 24	May 31*
11	May 25	June 8	June 4	June 10	June 14
12	June 9	June 23	June 18	June 24	June 28
13	June 24	July 8	July 2	July 9	July 15
14	July 9	July 24	July 19	July 25	July 31
15	July 25	August 8	August 2	August 9	August 15
16	August 9	August 24	August 16	August 26	August 30
17	August 25	September 8	September 3	September 9	September 13
18	September 9	September 23	September 18	September 24	September 30
19	September 24	October 8	October 3	October 9	October 15
20	October 9	October 24	October 21	October 25	October 31
21	October 25	November 8	November 5	November 11	November 15
22	November 9	November 23	November 15	November 21	November 27*
23	November 24	December 8	December 3	December 9	December 13
24	December 9	December 24	December 9	December 13*	December 19*

1) \* The deadline for time entry and approval may fall on or before the end of the payroll period. In some cases, estimating time worked for the last days of the payroll period will be necessary

2) Please review online calendar periodically, as some dates are tentative and subject to change